



Beat the competition to your dream job



▶ Turton Trail

Next steps in Training, Employment and Education

J. Bach ▶ Turton Careers 6b ▶ 1/28/2019

We are lucky to live in a stable country (although it might not feel like it at the moment with Brexit!) and this is made possible by the hard work of our forces and also a number of other organisations who look after us both here in the UK, and when we are travelling in the wider world. This issue of Turton Trail looks at these roles and how you could join these groups to help everyone sleep soundly in their beds at night. The descriptions which follow look at the standard roles in each of the careers but each organisation will have opportunities for more specialist roles, or as officers, which both receive a greater salary. In all cases being physically fit and avoiding any activities which might result in links with criminal activities are crucial. Joining the cadets is also a good idea to help boost your chances and also to see if the role really is what you would like to do.

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Quick look: Army Soldier...

Salary:

Average: £15,230 to £34,160

Typical tasks or duties:

Your day-to-day duties will depend on your job.

- combat - as an infantry soldier or aviation crewman
- engineering - as an aircraft technician or vehicle mechanic
- HR, finance and support - as an HR specialist or military police soldier
- intelligence, communications and IT - as a military intelligence operator or communication systems engineer
- medical - as a healthcare professional or veterinary technician
- logistics and support - as a chef or logistics supply specialist
- music and ceremonial - as a musician or ceremonial gunner

Skills needed:

- physical fitness and endurance
- concentration skills and fast reactions

- active listening skills and the ability to follow instructions quickly
- the ability to work well with others in a team
- patience and the ability to remain calm in stressful situations
- the ability to accept criticism and work well under pressure
- thinking and reasoning skills and the confidence to act quickly
- to be thorough and pay attention to detail
- being able to use a computer terminal or hand-held device may be beneficial for this job.

Qualifications needed:

Specific qualifications are not needed (except for technical roles like engineering/ communications) but you'll need to be between 16 and 33 and physically fit.

- Fitness test
- Full medical
- Security checks
- Enhanced background checks
- Must meet the nationality and residency rules.

Career path:

You initially sign up for 4 years but can leave at any time with 12 months' notice. You can specialise by joining units like the commandos or could gain a commission to become an officer.

Any negatives:

- You might be working in some of the most dangerous areas of the world.
- You could be working in extreme weather conditions.

<https://apply.army.mod.uk/how-to-join/entryoptions/soldier-junior-entry/afc-harrogate>

<https://apply.army.mod.uk/>

<https://apply.army.mod.uk/what-we-offer/regular-soldier/skills>



Quick look: RAF Airperson...

Salary:

Average: £15,200 to £38,020

Typical tasks or duties:

You'll provide specialist support in one of the following areas:

- aircrew, including non-commissioned aircrew and weapon systems operators
- engineering and technical roles like aircraft technician
- catering and hospitality jobs like catering officer
- security and defence in areas like firefighting and the RAF police
- medical and medical support work in dental, nursing, medical and laboratory roles
- personnel support, including administration and training
- air operations support, like air traffic controllers
- communications and intelligence roles like photographer and intelligence analyst
- logistics and equipment, including driver and supply officer roles

Qualifications needed:

- at least 3 GCSEs grades 9 to 4 (A* to C) including English and maths, and a science for some roles

- to be over 16 years old - upper age limit varies depending on the role
- to be physically fit
- aptitude test
- Medical test
- Security checks
- Enhanced background checks
- Citizen of the UK, Eire or the Commonwealth.
- Joining the [cadets](#) or [reserves](#) can boost your chances of success and also via the [University Air Squadrons](#).

Skills needed:

- physical fitness and endurance
- patience and the ability to remain calm in stressful situations
- excellent verbal communication skills
- the ability to work well with others in a team
- concentration skills and quick reactions
- the ability to accept criticism and work well under pressure
- thinking and reasoning skills
- to be flexible and open to change
- being able to use a computer terminal or hand-held device may be beneficial for this job

Any negatives:

- Can involve working unsociable hours and in dangerous locations.

<https://www.raf.mod.uk/recruitment/how-to-apply/application-process/>



Quick look: Royal Navy Rating (Seaperson)...

Salary:

Average: £14,931 to £36,081

Typical tasks or duties:

- warfare - operating and maintaining ship's weapons, electronic and communications systems
- engineering - operating, maintaining and refitting ships, submarines and aircraft
- logistics - coordinating office, accounting, stores and catering systems
- medical - providing a healthcare service for Royal Navy personnel and their families
- aviation - making sure aircraft are prepared for action, and giving navigation information based on weather and ocean conditions
- submarine service - operating and maintaining submarine weapons, electronic systems and sensors

Skills needed:

- physical fitness and endurance
- the ability to work well with others in a team
- excellent verbal communication skills
- concentration skills for practical tasks
- patience and the ability to remain calm in stressful situations
- to be flexible and open to change
- to be thorough and pay attention to detail
- thinking and reasoning skills for making quick decisions

- being able to use a computer terminal or hand-held device may be beneficial for this job.

Qualifications needed:

No specific qualifications are needed but you must be between 16 and 36 and be able to pass medical and fitness tests. There will be interviews and aptitude tests too.

Any negatives:

- Unsociable hours.
- Long time out at sea.
- Working in dangerous areas in all types of weather.

<https://www.royalnavy.mod.uk/careers/levels-of-entry/ratings/what-can-i-do>

<https://www.royalnavy.mod.uk/careers/joining/get-ready-to-join/royal-navy-rating/am-i-eligible>



Quick look: Royal Marine Commando (Green Beret)...

Salary:

Average: £14,700 to £48,000

Typical tasks or duties:

- landing craft officer, planning and leading beach assaults
- signals officer, overseeing radio communications
- heavy weapons officer, in charge of weapons deployment and tactics
- weapons training officer, advising on the use of small arms and training snipers

- Special Boat Service (SBS) officer, carrying out special missions
- mountain leader, leading and instructing commando troops in mountain exercises
- intelligence officer, collecting, coordinating and interpreting intelligence reports
- pilot officer, flying aircraft and helicopters
- physical training and sports officer, developing and supervising training
- staff duty officer, dealing with administration, training, planning and logistics

Skills needed:

- physical fitness and endurance
- persistence and determination
- patience and the ability to remain calm in stressful situations
- concentration skills and quick reactions
- active listening skills and the ability to work in a team
- the ability to accept criticism and work well under pressure
- to be thorough and pay attention to detail
- thinking and reasoning skills for making quick decisions
- being able to use a computer terminal or hand-held device may be beneficial for this job.

Qualifications needed:

No specific qualifications are needed but you must be between 16 and 32 and be able to pass medical and fitness tests. There will be interviews and aptitude tests too.

You must be at least 151.5cm tall for men and no limit for women.

As with all the forces you will need to pass security checks and enhanced background checks.

Being a member of the [cadets](#) will help your application and at the very least give you an idea of what you might do in the job.

Any negatives:

- Unsociable hours.
- Long time out at sea.

- Working in dangerous areas in all types of weather.

<https://www.royalnavy.mod.uk/careers/joining/get-ready-to-join/royal-marines-commando/am-i-eligible>

<https://www.royalnavy.mod.uk/careers/royal-marines/what-can-i-do/royal-marines-commando>



Quick look: Border Force Officer...

Salary:

Average: £23,000 to £31,000

Typical tasks or duties:

- checking travel documents and passports
- questioning passengers about their travel plans, and deciding if they need further questioning
- searching people, luggage and vehicles
- writing case notes
- working with the police on major cases
- attending court as a witness

Skills needed:

- excellent verbal communication skills
- patience and the ability to remain calm in stressful situations
- the ability to think clearly using logic and reasoning
- the ability to work well with others
- to be thorough and pay attention to detail
- the ability to accept criticism and work well under pressure

- legal knowledge including court procedures and government regulations
- knowledge of public safety and security
- being able to use a computer terminal or hand-held device may be beneficial for this job.

Qualifications needed:

5GCSEs at grades 9 to 4 including English and maths to get onto the advanced apprenticeship leading to assistant officer. To apply as an officer you will need to have experience in the Police Force or to have 2 or more A Levels at grade E or above.

As with all these roles you will need to pass security checks and enhanced background checks. Fitness and medical checks are needed and you will also need to have held a UK driving licence for at least 12 months.

Any negatives:

- Unsociable hours.
- Working in all types of weather.

<https://www.gov.uk/government/organisations/border-force>

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Apprenticeships:

BAE apprenticeship events:

Thursday 7th Feb

Reserve a place:

<https://www.smartsurvey.co.uk/s/BAESystemsApprenticeEvent> (you will need photographic ID for entry!).

UK University and Apprenticeship Search Fair- Friday 8th February at the Old Trafford Stadium, M16 0RA 9am-2pm.

Apprenticeship Hub, Alliance Learning, The Hurst Building, Chorley new Road, Horwich Loco estate. BL6 5UE

4-8pm Thursday 7th March 2019



[ICAEW Accountancy Apprenticeship Event:](#)

12th March 6:30-8:30pm Village Hotel Manchester, Ashton,, Pamir drive, Ashton Under Lyne. OL7 0LY

[Unilever Apprenticeships:](#)

For September 2019 start.

[McDonalds Degree Apprenticeships.](#) For those achieving A Levels this summer 104-112 UCAS points (BCC to BBC).

Careers Events:

BAE Systems Engineering taster weeks

To apply please visit:

www.baesystems.com/en/our-company/education/engineering-taster-week/warton



Engineering Taster Weeks
8-12 and 15-19 July 2019

Are you ready for your engineering career to take off?

- Join a group of like-minded 16-18 year olds on a residential week at BAE Systems Warton and Samlesbury.
- Develop valuable team working skills and experience solving a real world engineering challenge.
- Have the opportunity to see the engineering facilities behind some of the most advanced military aircraft in the world and meet the people that make it happen.

To apply please visit:
www.baesystems.com/industrial-company/education/engineering-taster-week/ Barton

Opening date for applications:
21 January 2019 09:00

Closing date for applications:
23 March 2019 - 21:00

BAE SYSTEMS

For more information visit us:
www.baesystems.com or bae@baesystems.com
Engineering Taster Weeks Warton
Barton, Lancashire, BB10 4BA
BAE Systems Warton
Warton, Lancashire, BB10 4BA
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Open Days:

Berkshire College of Agriculture

Saturday 2 February 2019 open day Maidenhead

Confetti Institute of Creative Technologies

Saturday 2 February 2019 open day Nottingham

Solent University

Saturday 2 February 2019 open day Southampton

Solent University

Saturday 2 February 2019 open day Southampton

University of Wales Trinity Saint David

Saturday 2 February 2019 open day Swansea

Sheffield Hallam University

03-Feb Open Day [Details](#)

Sunday 3 February 2019 open day Sheffield

CU Coventry

Saturday 9 February 2019 open day Coventry

Fashion Retail Academy

Saturday 9 February 2019 open day London

Myerscough College

Saturday 9 February 2019 open day Lancashire

University of Bedfordshire

09-Feb Open Day [Details](#)

Saturday 9 February 2019 open day Luton

University of Bedfordshire

Saturday 9 February 2019 open day Luton

University of East Anglia

Saturday 9 February 2019 open day Norwich

University of Wales Trinity Saint David

Saturday 9 February 2019 open day Swansea

University of Wales Trinity Saint David

Saturday 9 February 2019 open day Swansea

Basingstoke College of Technology

Monday 11 February 2019 open day Basingstoke

De Montfort University

Saturday 16 February 2019 open day Leicester

Swansea University

Saturday 16 February 2019 open day Swansea

Other open days can be found at...

<https://www.opendays.com/calendar/?month=Feb&year=2019>

**Writing a CV
(Curriculum Vitae):
Needed for some
jobs and most
apprenticeships**

CVs are basically a summary of your qualifications, relevant experiences and interests.

They should include...

Personal details

Your personal details are always on top of your CV. At least state your name, address, phone number, e-mail address, marital status, nationality, date of birth and place of birth. Nowadays it is usual, at least, if you are using it in a professional way, to add your [LinkedIn](#) and [Twitter](#) account.

Studies

State all your relevant studies and courses that you have taken. Start with the last study you were doing or all still doing and work in a chronological way back. State the name of the schools and colleges and any qualifications gained.

Work experience

Keep this chronological working back too and make sure they are relevant.

Knowledge of languages

Assess any language skills you may have (oral or written).

Computer skills

State which applications and systems you may have experience of.

Interests and other activities

Anything else to strengthen your application... hobbies, interests and other relevant topics that say something about you. This may include voluntary work or even modules within your course that are relevant.

Top tips:

- Place your contact details: on top of your CV, not only state your contact details but also your e-mail address, and any social media which is used for **professional purposes only**. Don't use addresses which might give the wrong impression e.g. supergirl123@hotmail.com. Also, if you give any social media links then ensure that there is no content likely to cause you issues if your potential employer sees it- being 'wasted' at the weekend doesn't create a good impression!
- Only include relevant working experience in your CV. Stick to those where there are transferrable skills or direct links to the role.
- Be honest: Big up your skills and interests but never lie!
- Do not make it too long- keep it to two sides.
- Choose professional fonts and formats... not comic sans!
- Print your CV: So that you can see if it still looks good this way.
- Avoid errors: get someone you trust to proof read it.
- Save the result as a pdf which looks much better!
<https://www.prospects.ac.uk/careers-advice/cvs-and-cover-letters/top-7-cv-mistakes>

Example CVs:

https://prospects-ac-uk.cdn.prismic.io/prospects-ac-uk%2Fd8ad97a1-42fc-4252-bf99-e158c99ac873_chronological-cv-example.pdf

https://prospects-ac-uk.cdn.prismic.io/prospects-ac-uk%2Fc145a88f-89f4-4ef6-b81a-08f33fcc9920_skills-based-cv-example.pdf

