

Key Stage 4 Functional Skills

Year 10	Skills builder – D.T.P, PowerPoint	Skills Builder – Word, E-mail and Internet	Christma	Spread sheets	Database	Easter	Theory and past papers	EXAM
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Key Stage GCSE

Year 10	Theory Topic 1 – Let's Communicate	CA: Activity 1	Christmas	Activity 1 Finish off and Start Theory Topic 2- On the move!	Theory 2 and Start CA: Activity 2	Easter	Finish Activity 2	Theory Topic 3: Entertain me
Year 11	CA: Activity 3	Finish activity 3 and start Theory Topic 4 Smart Working		Finish Topic 4 and CA Activity 4	Topic 5 Shopping Experience		Topic 6: Lets revise!	EXAMINATIONS